

**HPHA Board Meeting  
Conference Call  
April 26, 2019**

**Phone:** Tenaya Jackman, Colby Takeda, Lenard Allen, Michelle Tagorda, Holly Kessler, Jessica Yamauchi, Hali Robinett, Margaret Walkover, Lyndall Ellingson, Claire Townsend

**Absent:** Keala Patterson, John Tomoso, Cheryl Soo Hoo, Vanessa Buchthal, Jill Tamashiro

**Meeting called to order:** 1:32 pm

**Minutes from March 2019:**

Circulated, edited, and approved

- Motion to approve the minutes, motion seconded
- 7 votes in support – Tenaya Jackman, Colby Takeda, Lenard Allen, Hali Robinett, Margaret Walkover, Lyndall Ellingson, Claire Townsend

**Fiscal Report – Holly**

- As of March 31, 2019 -- Financials - \$34,041.58 in bank; Income \$1,414.26, Expenses \$3,394.59
- We received a \$2,000 grant from First Insurance Company of Hawaii for programs
- Submitting FLEX grant application through Hawaii Community Foundation, and Pang Foundation
- Submitted IRS Form 990 for FY2018 on March 6, 2019.

**NPHW Recap - Tanaya**

- National Public Health Week
  - Tenaya provided a recap of the event
  - Attendees: 89 – 18 students, 16 non-members, 41 members, 22 walk-ins (many not paid as they were parents of presenters) and 8 no-shows.
  - Profit: \$1,655. Did not hit budget projections due to low sponsor participation and low paid attendees. Expenses were lower than budgeted.
  - Feedback from the post-event survey are attached
  - Tenaya will continue discussions with various stakeholders around climate and health
  - Lyndall offered HPU's streaming license and faculty to support future collaborative programs
  - Holly will be creating a small section in the weekly eblast, so if anyone has content around climate change and health, send to Holly
  - Lenard shared about the NPHW event in Hilo involving Project Vision Hawaii – 36 people attended

**APHA Report - Tanaya**

- Meeting 2019 – CoA - Call for Abstracts
- Tenaya shared the categories accepting abstracts and encouraged the group to submit on behalf of HPHA, if interested
- Two annual reports due – Membership Dues Assessment and Advocacy Report are due May 31, 2019.

### **Legislative and Government Relations – Claire & Holly**

- Claire shared that we submitted testimony for 10 bills and 1 resolution (which passed) on behalf of HPHA
- 14 written testimonies have been submitted by Claire and Holly – all are posted on our website.

### **Member Services – Colby & Holly**

- 402 members total - 7 new, 3 students, 3 regular, one pending Lifetime not yet paid.
- Social media – 627 followers on Facebook, 414 followers on Twitter, 489 followers on Instagram
- Colby shared the Member Services Committee's recommendation to increase rates for regular, senior, and lifetime members to:
  - Regular - \$50
  - Student - \$20
  - Senior - \$20
  - Lifetime - \$300
- Motion to approve the change in membership rates, motion seconded, passed.
- 7 votes in support – Tenaya Jackman, Colby Takeda, Lenard Allen, Hali Robinett, Margaret Walkover, Lyndall Ellingson, Claire Townsend
- Young Professionals Network - A meeting is scheduled on Monday, March 29<sup>th</sup> from 5:30-7:00 at Box Jelly
  - Colby & Michelle will share more after that meeting

### **Programs – Hali**

- Hali shared ideas to host a summer social event in July or August
  - HIPHI is having a summer social in June, we need another name.
  - Hali suggested getting a committee together to help plan this event (logistics, marketing, silent auction, etc.)
  - Holly will put out a request to the membership for volunteers and donations
  - Holly shared that if we needed a liquor license, we could get one directly from Liquor Commission for a one-day event.

### **2020 Conference Planning - Hali**

- Hali reported back on the recent conference planning call (4/26/19)
  - Hali will start to put together potential dates and a statement of purpose for the event
  - More will be discussed at our upcoming meeting in May

**Next Meeting:** May 24<sup>th</sup> at 10:00 a.m., Location TBA

**Meeting End:** 3:00 p.m.