

**HPHA Board Meeting
Conference Call
July 26, 2019**

Phone: Tenaya Jackman, Colby Takeda, Michelle Tagorda, Hali Robinett, Margaret Walkover, John Tomoso, Jessica Yamauchi, Holly Kessler (ED)

Absent: Keala Patterson, Cheryl Soo Hoo, Vanessa Buchthal, Lenard Allen, Lyndall Ellingson, Jill Tamashiro

Meeting called to order: 10:16 am

Minutes from June 2019:

Circulated, edited, and approved

- Motion to approve the minutes, motion seconded
- 7 votes in support – Tenaya Jackman, Colby Takeda, Michelle Tagorda, Hali Robinett, Margaret Walkover, John Tomoso, Jessica Yamauchi

Fiscal Report – Margaret

- As of \$34,481 in First Hawaiian bank account; Income for month of June was \$258. Expenses in month of June were \$211.
- Submitted DCCA annual report compliance document on July 5th
- Submitted two grants for \$2,500 each

Member Services – Colby, Michelle, & Holly

- 417 members total - 2 new
- Young Professionals Network
 - Colby shared that a group of about 30 or so have been meeting regularly and are working on a mission, vision, and values, as well as exploring potential organizational structures
 - Michelle reported that the Fall event will be on September 5th at Ka Waiwai. With three sponsors, this event will be free for all young healthcare professionals
 - Will be adding this to the Executive Committee agenda

Governance – Hali

- Hali mentioned that we should meet again to discuss final changes to the bylaws
- Hali also requested a reconvening of the committee to talk about nominations for positions

Programs – Hali & Tenaya

- HPHA Annual Meeting
 - We are considering a potential venue change, but the associated expenses with food and venues are large factors
 - Lisa Carlson – The board discussed created a financial package that we could offer Lisa for her travel and expenses for the annual meeting. Holly will prepare something for the Board to review.

- Jessica suggested a committee is formed, as she won't be here for this year's meeting – Margaret agreed to be on this committee.
- Summer Pau Hana
 - Camonia, event chair, sent an update on the event to the board
 - Holly reported that 14 people have registered so far and that there are two sponsors
 - There will be some fundraising components at the event including a lucky number drawing and silent auction
- Speak for Health
 - Hali shared an update on this year-long campaign and are exploring different opportunities to contribute, such as writing an Op-Ed

APHA Report - Tenaya

- APHA Meeting 2019
 - Tenaya shared that she will be presenting on the last day of the conference on our NPHW event
 - Tenaya also proposed to the group that if there are others going that some coordination could happen to convene a group

2020 Conference Planning

- Hali reported that her meeting with Jill and Director Bruce Anderson went well and that he would be supportive of a conference in 2020.
 - Without a conference chair, it will be hard to move forward
 - Hali is willing to mentor someone interested in chairing or co-chairing
 - The executive committee will discuss this at the August executive committee meeting
 - Hali will be meeting with PIHOA and other groups

Next Meeting: September 4th at 10:00 a.m.

Meeting End: 11:35 a.m.