

**HPHA Board Meeting
Hawaii Public Health Institute
September 21, 2018**

Attending: Christian Gloria, Holly Kessler, Jill Tamashiro, Colby Takeda, Ethan Allen, Vanessa Buchthal, Jessica Yamauchi, Hali Robinett, Margaret Walkover, Keala Patterson

Phone: Michelle Tagorda

Absent: John Tomoso, Cheryl Soo Hoo (excused), Lyndall Ellingson (excused)

Meeting called to order: 11:13 pm

Minutes from July 2018:

Circulated and approved as presented

- Motion to approve the minutes, motion seconded
- 9 votes in support – Christian Gloria, Jill Tamashiro, Colby Takeda, Ethan Allen, Vanessa Buchthal, Jessica Yamauchi, Hali Robinett, Margaret Walkover, Keala Patterson

Board Updates:

- Keala Patterson is the new board member and student representative from the University of Hawaii
- Yvonne Gilbert, board member from the Big Island, has stepped down effective August 15, 2018

Confidentiality and Conflict of Interest Policy and Disclosure Form:

- Christian updated that all members have completed the Confidentiality and Conflict of Interest Policy and Disclosure Form, except for Keala Patterson, but Christian will be sending it to her shortly

APHA Report- Hali

- Hali completed the APHA Affiliates Advocacy Survey
- Hali also shared the various responses regarding how other affiliates orient new board members

Committees

- Still need members and chairs

Fiscal report – Margaret

- As of August 31, 2018 -- Financials - \$34,231 in bank; Income \$635 Expenses \$1,532.
- Papa Ola Lokahi is a new Organizational Member and potential new organizational members include UH OPHS, HAH, HPU, HMSA, and HCAN

Legislative and Government Relations – Christian and Holly

- Holly passed out a list of potential new legislative priorities for 2019

Member Services – Holly and Colby

- Holly shared a list of the new HPHA members

- The committee also shared updates from the mentorship program

Programs – Hali and Margaret

- Holly passed around a potential template for a newsletter, which could be implemented possibly twice a year

Fund Development and Finance

- Holly reported that we applied for grants from the Yoshinaga and State Farm Foundation
- Holly also announced that we received \$2,000 from the NFL Foundation Grant

Governance

- Christian shared that there were some nominations for the President, ARGC, and Director At-Large positions from outside Oahu, but that we are still accepting more

Marketing and Public Relations

- No updates

Other Business

- The board discussed updates for the 2018 Annual Meeting

Next Meeting:

Meeting End: 1:04 pm