



HPHA Board of Directors Meeting

Date: Tuesday, September 15, 2020

Time: 11:00 am to 12:30 pm

Meeting Minutes

Participating: Hali, Holly, Pedro, Gillian, Jessica, Jill, Lenard, Michelle, Liz, Colby, Tenaya, Claire

1. **Call to Order** 11:04 Hali

2. **Welcome new Ex-Officio Directors!** Hali

- Jessica Yamauchi, MA, Hawai'i Public Health Institute, Ex-Officio Director
- Sheri-Ann Daniels, EdD, Papa Ola Lōkahi, Ex-Officio Director: *UPDATE*

3. **Review & Approval of May & July 2020 Meeting Minutes** Liz

No minutes shared. Minutes will be emailed for review/approval or held to next meeting.

4. **Committee Reports**

Fund Development & Finance

Michelle & Holly

- As of AUG 31, 2020 - \$41,222 in First Hawaiian bank account; Jan-Aug YTD income comparing 2020 to 2019: we are in a much better financial position this year compared to last year at this same period. \$23,000 income in 2020 YTD, vs. \$9,000 YTD income in 2019.
- Awarded a \$2,000 grant from the NFL Foundation. They have funded us for several years. Have not yet received the check.
- \$4000 APHA grant received to support our Racial Justice initiative and the AoU program – more discussion on this grant to come later in the meeting. These funds have not yet been received or accepted.
- Comparing the same period expenses YTD: 2020: \$14,000 vs. 2019 YTD expenses: \$15,000. YTD Net income 2020 positive \$8,000 vs. YTD net income 2019 was negative \$6,000
- Recent grant submitted in August (previous funder) – Hawaii USA Federal Credit Union
- Paid HPHA liability insurance in AUGUST

Governance

Holly/Pedro

Proposed Amendment, HPHA Constitution, Article IV, Sec. 2: Vote by 9/25

The proposed amendment to the HPHA Constitution reflects an edit that will allow for the VOTING and the annual election of HPHA's President-Elect and the succession of HPHA leadership. Voting for HPHA's President-Elect in 2020 cannot proceed without this vote in favor of the amendment proposed below. If the amendment is not passed, per current bylaws, Pedro as President will appoint a P-E.

REVISION WILL READ: Article IV. Officers

Section 2. With exception of the ARGC, the Officers shall be elected at the Annual Meeting of the Association for two-year staggered terms (from January to December). The election for President-Elect shall be held annually. The election for Treasurer shall be held in odd years, whereas the election for Secretary shall be held in even years.

Motion approved to accept change to by-laws, all in favor, no objections

Call for BOD Nominees – 6 open seats; deadline Sept 18

We are currently collecting nominations from the membership. All nominees will be vetted by the GC and then presented to the board for further discussion. Deadline to submit a nomination for one of the six open seats is Sept. 18. The open positions are:

1. President-Elect (open to members on all islands), 1-yr term + 1 yr as President
2. Secretary (open to members on all islands), 2-yr term
3. Director At-Large (open to members on all islands), 1-yr term
4. Director At-Large (open to members on all islands), 1-yr term
5. Director At-Large (open to members on all neighbor islands), 2-yr term
6. Director At-Large (open to members on all neighbor islands), 2-yr term

Online Elections - process/time frame

Holly

- Call for nominations eblast deployed Monday, Sept 7, deadline to respond Friday Sept 18 (two weeks lead time)
- Nominations will be provided to GC by Tues Sept 22; GC Vet submissions; GC complete the vetting process by Fri Sep 25
- Holly to prep ballot, prep eBlast to include all CVs, prep Election Runner with ballot and supporting docs. These tasks will be done week of Sept 28 – Election Runner to deploy on Friday, Oct 2, with a two-week response window, end voting on Friday Oct 16.

Discussion for Continuing BOD Members

Pedro

- Need to re-evaluate work of the board and distribute work load and capacity. Hali has done a tremendous amount of work. We owe her so much. Pedro to schedule separate strategic planning meeting and assessment of work and capacity.
- Discussion of by-laws and possible need to add past-president as member of the board.

APHA/[All of Us](#) Grant: Discussion

Hali

- Papa Ola Lokahi not accepting AoU funds but working with their community to better understand their position on precision medicine. Papa Ola Lokahi asked HPHA to consider doing same rather than accepting funds for AoU.
- Members of HPHA Board met with APHA and AoU representatives to discuss requirements of funding and share concerns. Representatives indicated that there was flexibility in the way the AoU work can roll out. HPHA also allowed to revise activities related to the change in funding level.

- Concerns raised regarding community perception and our internal capacity to carry out any work.
- Vote of all members to proceed via email. Decision needed soon to revise work plan and plan for annual meeting.

Structural Racism and Health

HPHA's response to Structural Racism and Health

Hali

Establishing an Ad Hoc Committee on Racism & Health

APHA's Equity Toolkit (see webinar details below)

APHA's Equity (DEI) Toolkit Webinar, 10/1, 11:00 AM HI Time:

<https://apha.zoom.us/j/92531756182?pwd=QngwemE2VFpUNFZwWWh2bWdwN1ZOUT09> Zoom Meeting ID: 925 3175 6182, Passcode: 712756

Annual Meeting

HPHA's 75th (virtual) Annual Meeting *(Draft Program in Agenda Materials)*

Hali

November 12, 2020, still need to decide on time and length of meeting & content

Pedro expressed concern about sitting and length

Need to share and show data on racial and ethnic disparities

APHA Reporting

Holly

Annual Affiliate Report –completed in August

HPHA signed on our Organizational endorsement of a Policy statement to decriminalize commercial tobacco, at the request of APHA Affiliate Network. The Policy Position Statement focused on the decriminalization of commercial tobacco to address systemic racism in enforcement. It is media embargoed until October 3rd. It was created by a working group lead by the ATOD Section of the American Public Health Association.

Member Services

Holly

- Total members: 378, includes 13 new in July and August. 8 regular, 4 students and one lifetime (Lorenn Walker, director at UH public policy center)
- Social media update- Facebook 639 followers up 1, Twitter 473 followers up 20: Instagram 895 followers up 150
- We continue to update our new Racial Justice page – and welcome any resources. Please send links, or docs to Holly.

Fall Newsletter

Ideas generated to date by BOD:

1. New additions to HPHA board: Jessica and Colby - HOLLY
2. HPHA's Racial Justice Initiative
3. APHA grant (depending on outcome of calls with Lindsey)
4. 2021 Board candidates - HOLLY
5. Outline and Plan for the Annual Meeting
6. COVID-19 something...
7. Recap of the legislative session

Other ideas for newsletter topics:

1. APHA Annual Meeting and maybe highlight some members who will be presenting
2. Student section – contributions by student BOD members
3. “Public health career spotlight” to feature a type of job in the public health field (which we know covers a wide range of duties and roles)
4. How this pandemic is forcing us, in family and community systems, to deal with trauma and come out of it more resilient.
5. Spotlight four or five organizations that we would like to provide a certificate of Merit to for their work in the betterment of Public Health. The presentation of the certificates would provide interaction with that organization and a photo opportunity with its leaders and HPHA. In these difficult times when many people have been pointing fingers for not doing enough we could turn that around and thank people for what they've achieved and done for the community.
6. Highlighting community organizations and individuals doing critical work in this moment, especially those who are filling in the gaps (often for free) that formal paid response programs seem unable to see clearly, particularly noting the massive labor of love and response to community need that the Native Hawaiian & Pacific Islander Hawai'i COVID-19 Response, Recovery and Resilience Team has been doing: <http://www.papaolalokahi.org/nhpi-hawaii-covid19-3r.html>

Article contributors:

- Mental Health America of Hawaii about the pandemic and handling stress – PEDRO
- Demystifying/encouraging board service – VANESSA
- Can write articles in collaboration with others
- Open to other topics

5. Next Meeting - November 12th Annual Meeting

6. Meeting Adjourned - 12:34pm